# YEARLY STATUS REPORT - 2020-2021

| Part A |
|---|
| **Data of the Institution** |

| | |
|---|---|
| **1.Name of the Institution** | **P. R. High-School Society's Arts Commerce and Science College Dharangaon** |
| • Name of the Head of the institution | **Dr. T. S. Birajdar** |
| • Designation | **Principal** |
| • Does the institution function from its own campus? | **Yes** |
| • Phone no./Alternate phone no. | **02588251371** |
| • Mobile No: | **9822056349** |
| • Registered e-mail | **principal@acscollegedharangaon.org** |
| • Alternate e-mail | **tsbbirajdar3660@gmail.com** |
| • Address | **Arts Commerce and Science College Dharangaon Near Dharangaon railway station jalgaon road** |
| • City/Town | **Dharangaon** |
| • State/UT | **Maharashtra** |
| • Pin Code | **425105** |
| **2.Institutional status** | |
| • Type of Institution | **Co-education** |
| • Location | **Rural** |

| | |
|---|---|
| • Financial Status | **UGC 2f and 12(B)** |
| • Name of the Affiliating University | **Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon** |
| • Name of the IQAC Coordinator | **Dr S. M. Upasani** |
| • Phone No. | **02588251371** |
| • Alternate phone No. | **02588251962** |
| • Mobile | **9175607305** |
| • IQAC e-mail address | **zoology.acscd@gmail.com** |
| • Alternate e-mail address | **shripad.upasani@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://acscdharangaon.in |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B** | **75** | **2004** | **08/01/2004** | **08/01/2009** |
| **Cycle 2** | **B** | **2.71** | **2013** | **05/01/2013** | **05/01/2018** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **25/08/2008** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Depa rtment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |

- Upload latest notification of formation of IQAC

| | |
|---|---|
| **9.No. of IQAC meetings held during the year** | **2** |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Our college have a Best Gymkhana place and we update it every year for our students to perform physical exercise. This year we purchased gymkhana material costing Rs.33778.00 according to demand of students. * As a part of transparency in our financial transactions, our college have carried-out yearly financial account audit. * For the benefits of parents and students which come from near by villages, and also to have an impressive look of our college campus to our stake holders, our college have installed wood-finish-RCC benches costing Rs.51920.00 around administrative building * For the benefits of parents and students which come from near by villages our college have installed RO water system and installed a drinking water hub with iron shed costing Rs.35000.00. * As a part of continuous enhancement of ICT facility our college have purchased LCD projector with screen costing Rs.37300.00 for zoology department for practical visualization. Further utilized Rs.148763.00 for science laboratory requirements.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Update College Gymkhana for better health of students and to attract them to make career in sports | Purchased gymkhana material on 21 Sep. 2020 costing Rs.33778 |
| Purchase material from N-List | E-magazine and books purchased from L-List on 14 Aug. 2020 costing Rs.5900 |
| Yearly financial audit | Done yearly financial audit on 12 Dec. 2020 costing Rs.12500 |
| Seven pay fixation audit | Done Seven pay fixation audit on 30 Mar. 2021 costing Rs.5000 |
| To increase security of college campus | Completed CC TV camera repair, replace and wiring on 18 Dec. 2020 costing Rs. 55860 |
| Landscape development of college campus | Installed sitting benches in campus for students (wood-like RCC) on 25 July 2020 costing Rs.51920 |
| To hold maximum plants in college campus | Purchased plants for gardening in college on 14 Aug. 2020 costing Rs.10050 |
| To given nice infrastructure to students | Classroom benches & furniture repaired on 18 Feb. 2021 costing Rs.14000 |
| Better production by office staff of college | Purchased E-TDS income tax software for college employees on 23 July 2020 costing Rs.6726 |
| Giving best knowledge to students | Given remuneration to CHB teachers including non-grant computer faculty on 18 Feb. 2021- Rs.45000 and 21 Nov. 2020- Rs.80000 total Rs.125000 |
| To do better arrangement for holding document records | Furniture steel cupboard purchased on 31 Mar. 2021 costing Rs.74930 |
| To give nice basic facility to students. | Made student drinking water hub with iron shed on 15 Sep. 2020 |

| | |
|---|---|
| | costing Rs.35000 |
| To impart knowledge through ICT tools for better understanding of students | Purchased LCD projector for zoology practical on 31 Mar 2021 costing Rs.37300 |
| To give best literature back-up to students and teachers | Purchased Library books on 31 Mar. 2021 Rs.44027 |
| For well-set laboratory to attract interest of students | Purchased Science laboratory equipment on 31 Mar. 2021 Rs.148763 |

| 13.Whether the AQAR was placed before statutory body? | Yes |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Internal Quality Assurance Cell and College Development Cell | 22/12/2021 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| Nil | Nil |

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | 10 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 Number of students during the year | 892 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 759 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | 304 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 Number of full time teachers during the year | 28 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 Number of Sanctioned posts during the year | 0 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | 15 |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 907681.00 |
| 4.3 Total number of computers on campus for academic purposes | 63 |

# Part B

**CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to KavayatriBahinabaiChoudhari North Maharashtra University, Jalgaon, so we follow the curriculum planned by it. We undertook the following measures for efficient delivery of the university curriculum.

- There is a faculty wise timetable committee which prepares the time-table as per the workload for academic session.

- A comprehensive teaching plan is prepared by every department.

- The Head of the departments took review of syllabus completion and the issues regarding teaching facilities.

- Principal arranges periodical meetings with the head of the Departments to take review and the curriculum delivery.

- Intra-departmental meetings for the review of the teaching, planning of unit tests, etc. are also conducted.

- The Exam Co-ordinator and Examination Committee plans and conduct all theory and practical examinations according to guideline of University.

- Unit Tests are conducted periodically and its results are displayed and discussed with the students in the class room.

- Information and Communication Technology (ICT) is used for effective teaching by the teachers of various departments.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The Academic Calendar took into account the dates of semester declared by the university, tentative schedule of university examinations, major events of the college and university. The academic calendar is prepared well in advance for next academic session. The academic calendar is displayed on notice board for reference of the students and staff. It carries approximate schedule regarding admission process, teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, and dates of holidays.

The following are the important aspects of the academic calendar.

- Planning of multiple activities of respective committees.

- Planning of extra-curricular activities of N.S.S., N.C.C.

- Planning of Examination Department of the college.

- Tentative schedule of University Examinations.

- University schedules of holidays and vacations, term end and term start dates.

The college follows its academic calendar for conducting internal examinations. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The college implements the examination and evaluation process as follows:

- Semester –Wise Two Unit Test. (Online MCQ)

The project work ismandatory for some of the courses which help the student to sharpen their understanding of the topic.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | Nil |

## 1.1.3 - Teachers of the Institution participate in  B. Any 3 of the above

**following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**0**

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The institution runs the courses in Arts, Commerce and Science stream. Curriculum is designed by Kavayatri Bahinabai Choudhari North Maharashtra University, Jalgaon, which included various topics/chapters covering cross cutting issues relevant to Gender sensitivity, Environment, Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues. Environmental Studies is a compulsory subject for all under graduate first year students, related to Environment and Sustainability. Similarly, Cross cutting issues like Gender, Human Values and Professional Ethics are covered under the prescribed syllabi of University through various subjects within its topics, chapters, poems and co-curricular activities.**

**The prose, poetry and other chapters in languages, addresses issues**

related to gender sensitivity and equity. As per the directives of Maharashtra State Commission for Women, Internal Grievance Cell has been constituted for Redressal of complaints about sexual harassment. The Internal Grievance Cell is involved in prevention, prohibition and redresses of the complaints regarding sexual harassment of women employee and students and conducts awareness campaigns.

Administrative Accountability, Leadership quality, Ethics, Social Responsibility of Administrative Skill and Planning are introduced in the curriculum to inculcate professional ethics in Commerce and Management courses.

NCC and NSS volunteers regularly arrange social and cultural activities.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

03

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**244**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **No File Uploaded** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | **No File Uploaded** |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Fiqac%2F16402341011.4.1%2520and%25201.4.2.pdf&clen=4433892&chunk=true |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**893**

**2.1.1.1 - Number of sanctioned seats during the year**

**1700**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**860**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes

for advanced learners and slow learners

1. **The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Initially, college used to distinguish slow and advanced learner on the basis of the marks scored by the student at his entry level examination. The students having more than 60 % marks are considered as fast learners and the students having less than 60% marks are considered as slow learners. However, in the post accreditation period college took innovative steps such as personal interaction with students about their area of interest, interviewing, question answer session, the quiz on general knowledge etc. But due to pandemic condition student's entry level marks are considered for distinguishing advance & slow learners.

Special care is taken of the academically weak students. The problem-solving sessions and additional tutorials are conducted online by using ZOOM/Google Meeting app for the different subjects like Mathematics, Physics, Chemistry, English, Accounting, Cost and Taxation. The students are also provided the extra online books in pdf format. To improve the confidence level of the students, online motivational lectures are organized. All the faculty members have guided the students personally. More attention is given towards slow learners for their academic improvement. It has been successful outcome as the targeted group of slow learners showed improvement in their academic performance and university examinations. The major objective of this program is to make them competent and self-confident to face the exams and reduced the drop out ratio.

## Activities For slow learners: -

1] Providing additional online available video lecture

2] Providing online question banks

3] Poster presentation (online)

# For advanced learners

Advanced learners are provided several facilities to develop their knowledge and skills. These students are motivated to read advanced reference books by providing them additional online books. They are asked to solve the model question papers. Expertise guidance is given to them for better performance. They are encouraged and guided to participate in various

online competitions viz., quiz, elocution, and debate etc, in which they can prove their scientific and academic abilities. Many departments in the college conducted the events to promote

competitive spirit among them. The college also organized the guest lecturers of eminent subject experts, student's seminar, and research projects to motivate them.

# Advanced learners are advised to take advantages of the following programmes.

1. Online Quiz competition

2. Competitive examination guidance.

3. Projects based on field visits and survey.

4. Participation in various online activities of NSS/NCC/SDO

5. The competitions and exhibitions such as Rangoli, poster presentation, project exhibition are arranged.

6] Most of the students have progressed from UG to PG during last academic year.

# For both Advanced & Slow learners

NCC &NSS activities

| File Description | Documents |
|---|---|
| Link for additional Information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=44 |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 893 | 28 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **2.3.1 Student centric methods, such as experimental learning, participative learning and problem-solving methodologies are used for enhancing learning experiences**

The College effectively integrates student centric methods such as experiential learning, participative learning and problem-solving methodologies. The institute is committed to ensure the holistic development of students through student-centric Teaching learning process and effective curriculum delivery.

Title                                                                    Activities Organized by

**Experimental Learning-:**

The teaching faculty promotes experimental learning. The main objective of this method is to learn by doing or to learn from experience. All the departments from science faculty, Geography, English and various courses from Commerce and economics use experimental teaching-learning method for the effective curriculum delivery.

A] The college has well helps students to acqui

Linguistic skills such reading and writing.

B] Participation of stu various events such as

1.Constitution Day

1. National Youth Da

2. Birth anniversary Vachan PrernaDiva

3. Birth anniversary

4. Birth anniversary Phule

5. Yoga Day

C] College encourages s various competitions, s

1. Essay Competition

2.Rangoli/ Poster prese Interactive and partici

Encouraged by conductin
1.Participation in deba
2. Questioning method/Q

**Participative learning**

Interactive and participatory learning is encouraged through class seminars, group discussion, industrial visits, student's projects are practiced.
Educational and subject related videos are shown to the students. Even the students are encouraged to participate in various academic

Conferences, workshops, seminars, competition etc.
**Problem Solving Method**

1. Problem solving methodologies are intended to make the students take problems, resolve conflicts and find alternatives. It promotes criti scientific temperament. Departments like, Physics, Chemistry, Mathema

using this method successfully for enhancing the learning experience

2.  As a part of curriculum projects are being assigned to the students
    course. Which incorporates problem solving methods. Students are pro
    selection of the problems, to plan hypothesis, monitoring of experim
    approach towards expected conclusion.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=44 |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college issued separate PC to each department with the printer.
The college has installed separate Wi-Fi unit for the students
inside the campus. Further, it has computer lab and language lab
with internal LAN. Broadband Leased Line Internet connection is
highly useful to function all the above devices very speedily

| Number of teachers on roll | Number of teachers using ICT (LMS ,e-Resources) | ICT tools and resources available | Number of ICT enabled classrooms | Nu cl |
|---|---|---|---|---|
| | | 1]Desktop | | |
| | | 2]OHP | | |
| 28 | 28 | 3]Projector,4] Internet | 03 | 0 |

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://acscdharangaon.in/iqac_report.php?url=iqac&id=45 |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

**28**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | [View File](#) |
| Circulars pertaining to assigning mentors to mentees | **No File Uploaded** |
| mentor/mentee ratio | **No File Uploaded** |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**28**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

## 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**18**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**28**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. **2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and Heads of the department, examination committee plan and work out for reforms in evaluation system. The college adjust academic calendar by including internal assessment and**

the university examination. The institutional internal evaluation system is decentralized in order to make it more transparent and objective.

Apart from university prescribed methods like assignments and tutorials, more relevant methods such as surprise test, multiple choice questions, etc. are experimented in the internal assessment. As per the academic calendar, tentative schedule is prepared and displayed on the notice board, and on what's App group of the classes. The college takes extra efforts for slow and advanced learners where they are assessed by different methods. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers with model answer to the examination committee.

Unit tests/ tutorials are conducted online mode by using Google Forms. Pre-semester

Examinations are arranged before university examinations. The assessment work is carried

out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students. Results are declared within a week from end of exam. Compiled marks are displayed and communicated to the students.

Ledger of evaluation is prepared and kept for the students to know their progress. To

encourage students in co-curricular activities ten extra marks are assigned who successfully complete the two years of NSS with camp, outstanding performance in cultural activities and Physical Examination conducted by the university

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | [https://acscdharangaon.in/iqac_report.php?url=iqac&id=47](#) |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are the main stake holders in any institution imparting

education, and naturally, it is the responsibility of the Institution to ensure transparency in all its activities. Grievances associated with the internal and external examination are taken up immediately and necessary amendments and redressal are made.

# Internal Examination: -

Teacher Level: - Students go to the faculty for minor grievances like totaling errors or allotting marks. The concerned faculty deals with the issue.

Department Level: - If the faculty member is unable to handle the situation, then the matter is carried on to the concerned HOD. The HOD tries to resolve the issue. If the matter is related to the syllabi or marks allotted, the HOD will examine it in a transparent and judicious manner.

College Level: - If the matter is serious and the grievance is against the Department, then the Examination Committee and the Grievance Redressal Cell of the college step to solve the problems. The Grievance Redressal Cell comprising the Principal, Vice Principal, and other senior faculty members of the college, will look in to the matter and settle the issue.

# External Level:

University Level: -

If the grievance is related to the course syllabi or evaluation methods, then the matter is taken to the University. The matter is conveyed to the Board of Studies or Board of Examiners and the college ensures that the grievances of the students are dealt with. The common grievances brought to the notice of the committee are:

1] Change of Language opted by the student.

2] Change of name or Name misspelled.

3] Results held without giving any reason by the University.

4] Answer Scripts undervalued Questions are out of thesyllabus.

**5] Retotaling, Revaluation, Challenge Evaluation of university examination**

**The Principal, who is also the Chief Superintendent of the Examinations, ensures that the information is conveyed to the concerned authority at the University and the grievance of**

**the student is addressed. The students are trained to enter the personal information properly on the cover page of the answer script and encode them accurately. The teachers are also instructed to ensure that the students enter the information correctly wherever necessary. Any matter reported at any level is recorded and necessary action is taken by the concerned person immediately.**

| File Description | Documents |
|---|---|
| Any additional information | [View File]() |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**2.6.1. Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

**The College offers Under Graduate as well as Post Graduate Program. Generally, the objectives as well as the importance of these Programs are communicated to the students in the formal way of discussions.**

# The Program outcome of Bachelor Arts is as follows:

**PO1: Community engagement and global understanding**

**PO2: Critical and creative thinking**

**PO3: Communication skills**

**PO4: Inculcation of ethical values**

# The Program outcome of Bachelor Commerce is as

# follows:

PO1: Application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance

PO2: Understanding of national economic and business scenario

PO3: Contribution to the successful operation of a business

# The Program outcome of Bachelor of Science is as follows:

PO1: To introduce the fundamentals of science education

PO2: To enrich students' knowledge in all basic sciences

PO3: To develop interdisciplinary approach amongst students

PO4: To inculcate sense of scientific responsibilities, social and environment awareness

PO5: Help students' to build-up a progressive and successful career in academics and industry

PO6: To motivate the students to contribute in the development of Nation

Subsequently, the College takes care of the attainment of above mentioned programs and follows methods of measuring attainments:-

1. Academic Calendar

2. Semester-Wise Reports

3. Result Analysis

4. Feedback from Stakeholders

5. Students' Progression to Higher Studies

The result analysis of last five years of above-mentioned programs

shows that the strength of the students as well as passing percentage of the students is increasing progressively. Besides students' progression to the higher studies that is from Under

Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five

years. In a similar way, the ratio of students' placement is also increasing. Our college is very serious and takes utmost care of measuring the level of attainment of POs, PSOs and COs. We follow formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we take feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=46 |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CDC always emphasize on the output of student. It regularly directs to the IQAC to execute it properly. The mission statement of the college itself clearly states the approach of the college towards the holistic development of students.

There are three programmes in the college viz. Arts, Commerce & Science though these are traditional in nature but college has been continuously working on the attainments of these outcomes. Very systematically, from the first year of their college, the purpose of their academic journey is elaborated through principal address, induction programme, expert lectures and classroom interactions. In order to focus on the outcomes, they are categorized in the slow, average and advanced learner on the basis of their entry level marks. Online and on

Paper feedback of alumni student helps to evaluate whether students have properly perceived the content of the curriculum.

The COs, POs and PSOs are displayed in the college campus at various

locations. Close awareness of cross-cutting issues, basic conceptual clarity, life-skills, practical exposure and

Their behavioral change are few of the parameters to recognize or evaluate the attainment of

their course outcomes. CIE, Google Classroom, PPT Bank, MCQs, Home Assignments, Unit Tests and university assessment are substantially helping to evaluate the learning outcomes.

The college provides subject related add on, value added and vocational education

courses to inculcate the actual outcomes at the end of the course and extend it through their life. Lectures on competitive examinations, career counseling and soft skills are playing crucial role in the overall development of the students. To evaluate the outcomes of the above programmes, each and every activity is pre-planned.

Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific out comes are

measured. Students are also encouraged to take part in competitions, seminars and

conferences, research competitions, etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels. Course out comes are measured through the performance of the students in the class, practical, internal

evaluations, and external evaluations. Students are measured continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions

asked by the teacher and the overall quality of their conduct. Their performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Thus, they are helped to improve their performance in the external examinations.

# 1. Pass percentage of Students during the year

1. 1] Total number of final year students who passed the university examination during the year 2020-21

2. 2] Total number of final year students who appeared for the university examination during the year2020-21

```
Previous completed academic year (UG)
Number of students appeared          254
Number of students passed            239

Previous completed academic year (PG)
Number of students appeared           22
Number of students passed             22
```

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=40 |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

261

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/viewer.html?pdfurl=https%3A%2F%2Facs cdharangaon.in%2Fiqac%2F16407557982.6.3%2520 up.pdf&clen=29267433&chunk=true |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://acscdharangaon.in/iqac/16408480572.7.1%20SSS-%20result%20&%2 0%20analysis%20(1).pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

## 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

**8**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

*Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year*

As for the betterment of student's cultural advancement our Extension activities arrange many programs throughout the year this provide value addition in the holistic development of student Personality Student also get benefited in solving social issues as a part of this Our NSS department has arranged international Yoga Day on 21-06-2020. In this our student teacher's and Non teaching staff have perform various asana's on ground in the direction of our Yoga trainer during 1-08-2020 to 15-08-2020 NSS department has carried out Swaccha Bharat Abhiyaan Pandharwada in nearby town Pashtane. Similarly with the help of student and our staff we carried out Tree Plantation, Vachan Prerana Divas, National Youth day, Savitribai Phule jayanti, Kranti Din like near about 20 Programs. In Vachan prerana divas held on 15-10-21 many students had taken part in reading of good books in our Sant Dnyaneshwar hall in front of other student and teaching staff. By this student's get great inspiration from these Books. At the time of tree plantation carried out by NCC unit of our college on 18-07-2020 our student tide Rakhi to last year planted trees. Similarly we have given the importance of Conservation of nature.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | **No File Uploaded** |
| e-copy of the award letters | **No File Uploaded** |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**20**

| File Description | Documents |
|---|---|
| Reports of the event organized | [View File](#) |
| Any additional information | [View File](#) |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | [View File](#) |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/**

**NCC/ Red Cross/ YRC etc., during the year**

**203**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

## 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**11**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **No File Uploaded** |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | **No File Uploaded** |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**Nil**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

*The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.*

1)Our Institute has a huge area of 13 acres land fully protected by a strong stone compound wall. Our campus is clean and green campus having about 200 trees which are planted and developed systematically by our staff and student.

2)There are separate units of building for administration, classrooms for Arts, commerce, and Science classes, Laboratories, Sports, NCC, library.

3)There are 13 classrooms and 2 seminar halls are equipped with LCD projectors. Also have 7 Laboratories viz. Computer lab, Commerce lab, Language lab, Physics, Chemistry, Botany and Zoology Labs are well equipped .Some of these are with ICT Facility and well maintained.

4) The central library are the main learning resources which are available for our students as well as ex-student who appear for their competitive exam. The central library is well equipped with IC equipment like computers, Xerox copier, internet and e-resources. The library subscribes to N-List (INFLIBNET) facility and Digital Library of India for e-resources.

5)The College has 62 computers which are use for educational use for student and faculty. The college has provided printer with scanning and Xerox facility to each department in order facilitates effective ICT enabled teaching learning process. All the departments and computer labs are connected more than 10 Mbps bandwidth and

Wi-Fi. Computer lab, Language lab, browsing center, various software and tools are available for facilitating the teaching and learning process.

5)We use our precious ground for various sports activities and we also make it available for the state level camps of NCC, NSS and scout guide.

**6) The whole campus is kept safe with the eye of CCTV cameras. We provide a high speed Wi-Fi in our campus.**

**7)The pure RO drinking water is made available for all students.**

**8) A separate hostel building is ready for comfortable stay of hundred girl's students with the help of UGC fund.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://acscdharangaon.in/facilities.php?url=facilities&id=0 |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

*The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*

**1). Sports facilities: 'Sport' is essential part of teaching learning process and students' life. The college provides almost all possible sport facilities. The College has its own playground and Gymkhana keeping in view the overall personality development of the students as the main objective, Previously we have arrange intercollegiate boxing tournament since from 2015-16 to 2018-19 and we have organized intercollegiate kabbadi in 2018-19. Due to corona pandemic we could not arrange any tournament in our college in this year i.e. 2020-21**

**2) We have purchased 12 kits of kabaddi, Athletic set, Boxing kit, Volley ball etc.sports material costing of Rs. 33,778/- in the year 2020-21.**

**3) For outdoor games there are facilities for Volleyball, Kabaddi, Kho-Kho, and Athletics for students, the college has equipment like Big Nets, Balls, Timers and Volley Ball Poles. For Kho-Kho practice there is ground, Kho-Kho pole, and measuring tape are availed to the students. Consumables like T-Shirts, Shoes, Stockings, Balls, Javelin, Shot-put, Discus throw are provided from college as per the requirements of players during the zonal, inter-zonal and intercollegiate sport tournaments and other sport activities. To motivate the players, incentive like T-shirts, shorts, T. A. and D. A. are provided accordingly.**

4) The area comprises of 104 sq. meter Gym contains exercise machines such as 16 station gym, cycling, Weightlifting set, dumbbell, walker, massager etc. which are especially useful to maintain health of students. In Normal daily routing the gym is open to all students from 6 A.M. to 8 A.M. at morning & 6 P.M. to 8 P.M. at Evening.

5) In our college gymkhana there is outdoor game facility of badminton, ball badminton, volleyball, Boxing Ring & cricket pitch. Along with this we have spacious playground available with us among the 13 acre college campus, we draw various playground according to accepted court dimension. There are grounds for Kho-kho, Kabaddi, volleyball and Hand ball. Boys and girls can play separately. Sports unit has previous record of participation and winning matches at Zonal level, Inter zonal level, university and Inter university levels. Many of our students previously represented in the affiliating university teams at different levels.

6) Saint Dnyaneshwar Multipurpose Hall ( User rate- 22 % per annum) used for Science exhibitions, Public Lectures of Eminent personalities, Fresher's Day, Rangoli and Mehendi competitions and other cultural programs.

7) We every year participate in university level Yuvarang mohotsav. Our cultural team perform there in year 2019-20 also they performed 'Gandhijinchi Vicahrdhara' a sailent drama at shahada College Yuvarang, but in year 2020-21 due to corona pandemic yuvarang has not been organized by our university.

8) we don't have separate yoga centre as such but on yoga day 21st june & frequently at the other times our yoga teacher Shri. Jitu Pardeshi arranged yoga activity session and we do Asana's we performed yoga activity on 21st june this year

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=32 |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

0

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=33 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**3.4**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library is automated using Integrated Library Management System (ILMS)**

**Data requirement for year: Upload a description of library with,**

- **Name of the ILMS software : LIB-MAN (Master Software, Nagpur)**

- **Nature of automation (fully or partially) : Partially**

- **Version : 11.0 (Latest version)**

- **Year of Automation : 2014**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | https://acscdharangaon.in/library.php?url=library |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.92**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Audited statements of accounts | [View File](#) |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | [View File](#) |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**20**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | [View File](#) |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

*Institution frequently updates its IT facilities including Wi-Fi*

- The Institution regularly updates its ICT resources.

- Computers with latest configurations and software are added regularly to ensure effective implementation of Teaching and Learning and for efficient Administrative work.

- There are 62 Computers spread throughout the Campus –in the Departmental laboratories, Office, staff room, Library, Networking and e-learning room, etc.

- Offices namely Principal, Vice-Principal, Administrative & Accounts office have laptops, computers & accessories.

- Wi-Fi connectivity is made available to the staff and students to access e- resources. The institution Access to e-books & e-journals is provided to the students and staff by the college library through membership to INFLIBNET – NLIST.

- The institution has one well equipped computer laboratories to effectively conduct the undergraduate computer programme. Language Laboratory has 21 computers with internet connection and licensed software of ETNL. The institution has developed Networking and E-Learning Centre which has ICT based teaching and learning tools.

- LCD projector is installed in the e-learning room for power point presentations. Students can watch MHRD, UGC, IGNOU, NPTEL and Guest lecturers of faculty

- One power generators of 50KVA are available on the campus and some of the laboratories have UPS backup facility.

- **The campus of Institution is Wi-Fi enabled.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**62**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Student – computer ratio | View File |

## 4.3.3 - Bandwidth of internet connection in the Institution

**C.10 - 30MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**5.15**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Audited statements of accounts. | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

*There are established systems and procedures for maintaining andutilizing physical, academic and support facilities - laboratory, library,sports complex, computers, classrooms etc.*

The College has a well-known system and procedure for maintaining different infrastructural facilities like Laboratory, Library, Classrooms etc. The College has administrative staff, Technical Support, and Nontechnical support staff which sees the overall maintenance and utilization of the infrastructural needs of the institution. The College has system for the overall up keep and maintenance of the campus. Repair and maintenance work is done in and around the Campus whenever the need arises. Head of the departments send the requirement to the principal and Principal forwards it to CDC , IQAC and management for its decision.

Whenever such matters arise they are attended by the Heads of the departments to assess the nature of work involved and required to be carried out. Matters related to such works are handled and take care of the matters Heads in consultation with the Principal. In case of minor repair work, the Heads of the department get the necessary work done. If the work is major or demands up gradation of the existing infrastructural facilities the matter goes to principal and management i.e. P. R. Society and through CDC and IQAC.

There are support staffs viz. Laboratory Assistants , Laboratory technician, electrician, Cleaning Staffs etc, who are responsible for the daily maintenance and upkeep of the campus infrastructures.

The duty of the cleaning staffs is to maintain cleanliness, beauty, and greenery of the campus. To ensure safety and security in the campus CCTV cameras are installed at strategic locations. The Head of the Departments and faculty of the Departments are responsible for attending the requirements of the Departments including

laboratory. The Laboratory Assistants are entrusted with the duty of maintenance of the equipment. They are also trained to make small repairs whenever the need arises. In case of major repair work, the college calls the technical experts or sends the equipment to the authorized service centre. The college provides a good and functional Library which is managed by a Library Committee. The committee convenes meetings regularly to address to the needs of the library and the college. The college provides a suggestion cum complaint box in order to get the feedback of college students and staff. The computer system of the College is managed and maintained online by computer experts. The College provides diesel generator when power failure problem occurs. To ensure constant supply of water provision is made for the supply of clean and pure drinking water through R.O system.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://acscdharangaon.in/facilities.php?url=facilities&id=22 |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

283

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**00**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**40**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**00**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**00**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

*Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )*

**Internal grievance redressal Committee**

**This is a statutory committee which looks after students grievances, one boy student and one girl student represent the students of the college in this committee.**

**Students representation in IQAC**

**One student representative has been nominated on IQAC. The student representative attends the regular meetings of IQAC and actively participates in deliberations specially related to students problem and welfare. The students representative can put forward issues of the students in IQAC representatives.**

**Annual Gathering Committee**

**Annual gathering committee is headed by one of the senior faculty member and this committee has representatives from each UG, PG class and one representative from NSS, NCC, sports, student welfare cells. These students take active participation in successful organization of annual cultural festival every year.**

- **The Students council often also helps for social cause and activities within and outside the college such as:**

- **Students Council made the determination to participate in**

newly launched SWATCHHA BHARAT ABHIYAN; Under this initiative student councils motivated the students of our college regarding the importance of cleanliness and conducted cleanliness drives at the various public places such as bus stand, public premises, college campus and in the vicinity.

- In an age of ecological crises our student council is fully aware about the catastrophic consequences of the environmental issues. Hence student council had decided to conduct sapling plantation drive in order to make the campus green.

- Student council conducts the green campus, clean campus drive during every semester. Student council members has motivated student to avoid copy in the exam.

- Apart from above mentioned committees, participatory mechanism facilitates the student's representation in various academic and administrative committees, these include:

Anti-ragging Committee

Prevention of Sexual Harassment Committee

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

*There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*

The college has non registered Alumni Association. The students who have completed UG or PG or Ph.D. from the college are eligible to a member of the alumni association. Some of the activities and contributions of the Alumni Association are as follows:

To organize events such as alumni meet every academic year.

Alumni contributed through following initiatives Guest lectures by noted Alumni.

Participation of alumni in seminars/conferences/symposiums organized by the college.

Active participation /co-operation of Alumni for campus placement.

The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college.

Some of the members who are in CDC and IQAC as Alumni representative, have provided valuable inputs during the meetings.

**The college organizes online lectures of the experts in various fields through Skype, number of our Alumni have delivered a special lectures on varied subjects.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)          **E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

*The governance of the institution is reflective of and in tune with the vision and mission of the institution*

**Motto: Nothing is more sacred than the education (Knowledge)**

**Vision: Our institution will provide education that encourages communication, Collaboration, Critical thinking and creativity. Students of our college will contribute to countries development and in the global community too.**

**Mission: Shaping versatile personality with social and moral awareness through qualitative education.**

**Goals and Objectives:**

- **To impart qualitative education to the rural masses living in and around Dharangaon tehsil.**

- **To concentrate on the education for rural students.**

- **To develop qualities of leadership among our students.**

- To shape and enrich the moral character of our students.

The mission of the institute statement defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students and the institute's value orientation, and vision for the future. The Vision and Mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to coordinate the academic and administrative planning reflect the institution's efforts in achieving its vision.

1. The policy statements and action plans: The management and Principal actively participate in GB and LMC/CDC for ensuring that the policy statements and action plans are aligned for attaining the mission of the institute, disseminates the vision and mission to all stakeholders and involve them informing the policy statements. The Principal makes action plans in consultation with faculty members to review outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required. The management takes a review of quality policies and makes amendments in quality policies if required.

2. Formulation of action plans: The action plans are formulated in line with the quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

4. Proper support for policy and planning: The requirements of the society for policymaking and planning are collected by the Principal through interaction with various stakeholders.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

*The effective leadership is visible in various institutional practices such as decentralization and participative management.*

The Institutions follows the Professional Management approach in managing Institutions. Professional Management aims at implementing the concept of innovativeness in managing academic and administrative matters. The Institutions always believe in the practices of decentralization and participative management. The practice of decentralization is having own significance in management. It reflects policy decision-making, planning and administration, and office management. Management and Administration are responsible for quality initiatives to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-teaching Staff, NCC, NSS and all the stakeholders involve in the decentralization and participative management. These committees and said staff are working together for the efficient functioning of the Institutions. Management: The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management is always believed in decentralization and participative management. The management endeavors best substantial independence to the Institutions in all area of decision making process.

1. Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. The administration ensures smooth functioning in all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

2. Faculty Members: Faculties maintain a healthy relationship with students, faculty, and the community. The faculties have executed the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education.

3. Departments: The primary role of the department is to provide academic excellence. The Departments and Head of the

Department perform their role and responsibilities initiated with the vision and mission of the college.

4. **Non Teaching Staff:** In the administration, non-teaching staff plays a crucial role in managing the day-to-day work. The assigning non-teaching staff is to meet and accomplish operational and strategic objectives.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in/management.php?url=aboutus |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

*The institutional Strategic/ perspective plan is effectively deployed*

Infrastructure: Apart from the routine upkeep and maintenance of the exist aims to create more upgraded and modern infrastructure.

Faculty development and Research programmes: The college has always encoura up professional growth and provides opportunities for them to attend semina papers and publications.

Student development and curricular growth: The College plans to increase r introduce short term courses for students, which shall supplement their gra employment ready. Language and communication skills and soft skills develop soon. College plans to increase networking and develop industry interface

Strategic Planning:

- Use of more practical methods of teaching.

- Use of e- learning resources.

- Promote research culture & facilities Provide mentoring and individua

- Follow a transparent feedback system.

- **Implementation of best practices for students.**

**Deployment The plans articulated by the management and principal are commun**
**groups like faculty, students, staff and other stakeholders through meeting**
**of communication.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/viewer.html?pdfurl=https%3A%2F%2Facs cdharangaon.in%2Fiqac%2F16407757256.2.1.pdf& clen=450775&chunk=true |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

*The functioning of the institutional bodies is effective and efficient as*
*administrative setup, appointment and service rules, procedures, etc.*

**The Organizational Structure:-**

**The college is permanently affiliated to KBC North Maharashtra University,**
**by P.R. High school societies. The institutional management mechanism inclu**
**secretary, local managing committee, college development committee, princip**
**assurance cell, office superintendent, coordinators, head of the department**

**College Development Committee:-According to the Maharashtra Public Univers**
**Managing Committee has been replaced by College Development Committee (CDC**
**Executive Committee, experts from the field of education, research, society**
**non-teaching staff and students are the representative of this Committee.**
**comprehensive development plan of the college regarding academic, administr**
**growth. It takes efforts to foster excellence in curricular, co-curricular**
**activities, the annual financial estimates (budget), financial statements**
**annual calendar. It takes a decision regarding introducing new academic cou**
**additional teaching and administrative posts, policy to encourage and stren**
**consultancy, collaboration and extension activities in the college, the use**
**communication technology in the teaching and learning process. The reports**
**Assurance Committee are discussed and appropriate suggestions are communica**

authority.

**Administrative Set-up:-**The Principal is the executive head of the institut... make decisions regarding academic, administrative and financial matters in ... policy matters as per the rule and regulations of the State Government and ... Commission. The Office Superintendent is the head and custodian of the col... three sections- Establishment, Accounts and UGC. Head clerk, senior clerks... assistants and peons assist him. Works like admissions, fee collection, sc... various certificates, maintaining service records of the employees, keeping... with UGC schemes are maintained by the college office.

**The Internal Quality Assurance Cell:** IQAC plans for the development and app... parameters for the various academic and administrative activities. It moni... evaluation processes. It also works for research promotion and better stude... coordinates between the management, the principal, the staff and the studer...

**The Librarian:** The Librarian is the head of the Library and Information Cer... Library Clerks and Library Attendants. The Library Advisory Committee discu... the function of the library.

**Service and Promotion rules:-**The service rules decided by the UGC and the ... appointments and Promotions of the Teachers, Director of Physical Education... followed. For the non-teaching staff, the rules of the state government ar... Public Universities Act 2016 is also followed carefully.

**Procedure for recruitment:** The college makes recruitment of teachers on two... appointment of permanent teachers the rules and regulations finalized by UC... Maharashtra University, Jalgaon are taken into account. For the temporary ... conducts guidelines similar to aforesaid recruitment. Afterward, the propo... candidates is sent to the university and joint directors' office for furth...

**Promotions:** The promotions of teaching staff are made according to the rul... university through CAS and are recommended by the IQAC of the college. The ... promoted according to the seniority roster abiding by the rules and regula... Director, Jalgaon.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the Institution webpage | chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/viewer.html?pdfurl=https%3A%2F%2Facs cdharangaon.in%2Fiqac%2F16407762396.2.2-conv erted.pdf&clen=56312&chunk=true |
| Upload any additional information | **No File Uploaded** |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

*The institution has effective welfare measures for teaching and non-teaching staff*

**The institution has effective welfare measures for teaching and non-teaching staff DEI has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:**

**1. Co-Operative Society**

**2. Maternity and Paternity benefits as per norms.**

**3. Medical fund.**

**4. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.**

**5. Opportunities for international exposure, as per norms**

**The following facilities are also provided to employees for efficient functioning:**

**1. Medical leave**

**2. Workspace**

**3. Identity cards**

**4. Sports facilities**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | <u>View File</u> |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**00**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | **No File Uploaded** |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**00**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**14**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Institutions Performance Appraisal System for teaching and non-teaching staff**
**A performance appraisal system for teaching and non-teaching staff a good performance management system works towards the improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and**

vision. An effective performance management system plays a crucial role in managing the organization in an efficient manner. In this scheme, the performance s are classified into three categories (i) Teaching, Learning and Evaluation related activities (ii) Co-Curricular, Extension and Professional Development related activities (iii) Research Publications and Academic Contributions. These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma suggested by KBC NM University. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with senior Professors fixes certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to the next higher position. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the Head of the Department and Senior Professor in the Department goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process. As such, there is no performance appraisal system followed for nonteaching staff in the institute.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](View File) |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly
The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half-yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of the internal audit is submitted to the management of the institution through the principal. An external

audit is conducted once every year by an external agency. The mechanisms used to monitor the effective and efficient use of financial resources are as below:  Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.  The college budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges, etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.  The expenses will be monitored by the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: All vouchers are audited by an internal financial committee on half-yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years.

| File Description | Documents |
|---|---|
| Paste link for additional information | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Fiqac%2F1640838864Audit%2520Report%2520_compressed%2520(1).pdf&clen=6157321&chunk=true |
| Upload any additional information | No File Uploaded |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

*Institutional strategies for mobilization of funds and the optimal utilization of resources*

**Our college conducts internal and external financial audits regularly. In our college day to day financial transactions are recorded in tally software. Before recording transactions for required material stationary and other items requirements produced to grant permission of our principal. After permission is granted order is given to suppliers. If the amount of purchase is above Rs 5000, then the three best quotations selected from different quoted suppliers. Based on material quality and reliability, and reasonable price, the supplier selected for purchase. After receiving the material, the material is checked by the relative department and the bill is given to the supplier. Other routine bills were passed by the principal and bills were paid. Internally three months A/c statements are produced to management meetings for granted expenses. Bank statements are reconciled every month. An external auditor is appointed by management for an annual audit conducted every year in June month. After completion, external audit audited statements were submitted to the Maharashtra government director's office.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | <u>View File</u> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

*Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*

*The Institute has developed several quality assurance mechanisms under Academic Monitoring Committee as under:-*

• *Feedback analysis received from Students.*

• *Coordinates with all stakeholders for their opinions and advice for quality improvement. • Getting updated on the latest information on various quality parameters of higher education through various articles & institutes visits.*

• *Analysis of the feedback received from all stakeholders and informs the concerned about its outcome for correction.*

• *Institute appreciates, encourages and provides support for quality improvement in teaching, research & administration.*

• *Documentation of the various programs /activities leading to quality improvement.*

• *Collection, maintenance and analyzed documents are prepared and maintained.*

• *Planning and Supporting effective implementation for Total Quality Management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.*

• *Preparation of Academic Audit as per the guidelines.*

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File]() |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

*The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the*

*incremental improvement in various activities*

1) Students feedback: The student feedback is taken for each faculty member at the beginning of the semester to improve the teaching and professional development of the faculty. Teaching and learning initiative offered by the AMC/IQAC typically causes professional development services for faculty, particularly to help them improve their teaching and professional careers and reviewed by AMC /IQAC to find out the areas of improvements in teaching-learning progress and the same will be communicated to faculty members.

2) Use and enrichment of ICT infrastructure

Use and enrichment of ICT infrastructure the use of ICT tools have become an integral part of the teaching-learning process. IQAC always encouraged teachers to utilize these tools in academics and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expected from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facilities. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshops i.e. Google Apps, Video conferences, use of e-mail, handling ICT instruments etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=45 |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://acscdharangaon.in/iqac/16408370906.5.3%20quality%20annual%20report.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college is always committed to establishing gender equality in the society. In this regard, the safety and convenience of women in the college has always been discussed. In terms of security in the college, the entire campus has been secured under CCTV surveillance so that the entire campus is monitored. Adolescents, especially girls, have a lot of problems that they can't talk about properly, which creates a kind of inferiority complex in them is done.**

**In terms of women's hygiene in public places, especially in the college premises, the college has a common house and sanitation house with daily disinfection.**

**Gender sensitization through academic and extracurricular programmes**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=http%3A%2F%2Facscdharangaon.in%2Fiqac%2F16297076737.1.1.pdf&clen=1312217&chunk=true |

### 7.1.2 - The Institution has facilities for alternate sources of energy and energy

**C. Any 2 of the above**

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File]() |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management**

**The College is committed to natural resource resources and their proper use. Trees are cultivated on 60% of the land of the college, so that clean air and healthy environment can be experienced in the college campus. The entire campus is reserved as plastic free.**

**The use of plastic is banned in the area. At the same time, in order to preserve the environment, automatic vehicle inheritance is prohibited in the college premises.**

**The college has a special system for solid waste management. Through which solid waste is converted into useful fertilizer which is then used for newly planted fruit trees in the area. As 60% of the area is under tree planting, the amount of bio-waste is high which makes the process of waste decomposition naturally fast and waste can be managed.**

**Dustbins are placed in the premises.**

**E-waste management**

**E-waste is generated in minimal amount in the college and the same is given**

**to registered vendors, with an undertaking that the same will be processed or**

**recycled in an environmentally sound manner as per the Government of**

**India guidelines.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

E. None of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen               reading**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Priority activities are implemented to provide a comprehensive**

environment in the college. Since the college is located in a rural area, the students are mainly from rural areas. It is important to survive in a competitive environment when these students are coming into the mainstream. At such times it is very important to build their confidence. So that they can compete with urban students.

The role of the college is important in all these processes. Different committees are functioning in the college for the overall development of the students. Various elements like Arts Board, Science Board, Gymkhana Committee, General Knowledge Committee, Student Development Department, N S S Department play an important role in all these processes.

While college students are showcasing their talents in a cultural competition like Yuvaranga, at the same time some students are inventing their research in a research competition like Avishkar, while some students are busy playing in the playground. While climbing all these peaks, students from all economic and social strata of the society are walking shoulder to shoulder. This promotes interaction between each student and teacher and helps to create a complementary environment between students and teachers.

Throughout the process, each student is a college student before personal identification.

Unfortunately, due to the outbreak of the corona virus this year, the college was

declared closed down across Maharashtra, forcing students to miss out on

opportunities in arts, sports, culture and research.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

ACS College organizes activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our

nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

**Programmes instilling citizens' responsibilities**

- The year 2020 brought with it an epidemic. This year underlined the limits of human capabilities, making 2020-21 the most conflicting year in human history. At a time when relatives and neighbors did not even know each other, our students were providing rations to the needy.

- Our college students, fulfilling their responsibility towards the nation by providing daily rations to the needy and helping to light a fire in the house of the poor, following all the rules of Covid, during this time of struggle.

- Masks were very important in protecting oneself from infection during the Corona period, but the scarcity of supplies and high cost of masks made it difficult for the poor to get masks.

- Even though the college was closed during the Covid period, students and teachers celebrated Tree Planting Week from 01 to 08 July 2020 in a virtual manner.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | [View File](#) |
| Any other relevant information | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,**

A. All of the above

**teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**In the great history of our country, the work of many Mahatmas, warriors and social reformers is very great. At the same time, many days have been recorded in our history which testifies to some special and golden events. These days are celebrated every year in the college as a remembrance of all these elements. This year also Constitution Day, Dr. Ambedkar Memorial Day, Gandhi Jayanti, Republic Day, NSS Foundation Day, Revolution Day were celebrated in the college. Various speakers have provided guidance on this occasion. In order to celebrate all these Memorial Days, departments like Jayanti Utsav Samiti, Student Development Department, NSS are constantly working in the college. Due to the outbreak of Kovid 19, most of the programs were held in virtual form in the year 2020-21 due to the closure of colleges for a long time. The event was organized by ZOOM, Google meet and other virtual forms.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

**Best Practices**

**BEST PRACTICE: 1**

**1: Title of the Practice: Mask Making.**

**2: Objectives:**

- **To provide the scientific protection without any cost to the needy of the society against the covid 19 virus.**

- **To fulfill demand of the mask in rural area.**

- **Try to put initiatives to overcome from pandemic.**

**3 .The context:**

**The year 2020 proves human limitations showing year. In the beginning of the year 2020 covid 19 virus is found in some part of the world and rapidly this virus covers the whole world. Not any kind of treatment or medicine is available against this corona virus. Only prevention proves the relief factor in this pandemic situation. The prevention includes sanitization, self-distance and wearing of face mask.**

**Mask prevents from the entry of the virus from mouth and nose which is the important and sensitive area of infection. In the beginning phase of the pandemic the supply of mask is weaker in rural areas, and the available mask is costly for the rural population.**

**4. The Practice:**

**First of all we selected the students who are coming up with good sewing for this activity. Then we bring cloths for the mask at our own cost and make it available for students to sew the mask. In this way we sewed six hundred masks. And these sewn 600 masks we felt were free to the needy people in and around Dharangaon city. And in this way we tried to save some people from the corona virus to some extent.**

5. Evidence of Success: All the photographs taken during this practice are provided as evidence.

6. Problem Encountered: Nil

Link:http://acscdharangaon.in/iqac/1628327290Best%20Pract%20I.pdf

BEST PRACTICE: 2

1: Title of the Practice: Fight against epidemic.

2: Objectives:

- To provide ration to the needy families.

- To sanitize the infected areas.

- Play the significant role in the war against pandemic.

3 .The context:

To prevent the spread of covid 19 virus government announced the lockdown in India. Due to this the whole country is stopped. Meanwhile all the government, semi-government, private businesses and activities were shut down. As the whole country suddenly stopped, it had a direct effect on employment. Many people became unemployed and their livelihood was in jeopardy. And to some extend we tried to solve this problem through this initiative.

4. The Practice:

During this period, the question of daily bread and ration is very much. To solve this problem, we got ration from local people's

representative and philanthropist. The ration received was packed in 100 packets. We select nearby villages and identified the needy families and circulate these packets to them with the help of our students.

In those days the sanitization is again big task. Because of minimal man power the local municipal corporation is unable to sanitize within a period of infected areas. With our direction students are help to them in sanitization work. Also some of students perform a duty in covid centres and some of them also drive the ambulance also.

5. Evidence of Success:

All the photographs taken during this practice are provided as evidence.

6. Problem Encountered: Nil

Link:http://acscdharangaon.in/iqac/1628327365Best%20Prac%20II.pdf

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision

Our institute is the hub to provide ample opportunities to rural students with the aim of facing the challenges of the changing world, new educational concept and making all the stakeholders competent to live with peace and harmony in the globalized village.

Mission

Shaping versatile personality with social and moral awareness through qualitative education.

## Goals & Objectives

- To impart qualitative education to the rural masses living in and around Dharangaon.

- To concentrate on the education for girls.

- To develop qualities of leadership among our students.

- To shape and enrich the moral character of our students.

The great social thinker and a generous merchant Shri. ParshuramRayachand and like minded people established the educational institution in February 1914 to meet the needs of higher education of the poor boys and girls living in Dharangaontehasil. The Society was named as P.R. Highschool Society and educational branches and activities flowered with the help of collection of donations and the efforts of selfless people. Initially, the society ran one pr-primary, primary and secondary schools and decided to run a college to cater the needs of poor village and town dwellers residing in Dharangaon and the surrounding area. As the result of the efforts of the honourable members of P.R. High School Society, the College came into existence in the year 1971 and started its holy function of teaching and shaping the all round development of students. The college began its educational progress with a small number of 74 students and the strength of the college has been continuously increasing since then college offers education in all faculties like Arts, Commerce and Science. The college was affiliated formerly to Pune University (1971 to 1990) and then after the establishment of KavayitriBahinabaiChaudhariNorth Maharashtra University it got affiliated to it from 1990 onward.

It is located in 13 acres of absolutely serene and sprawling campus that automatically turns a student to learning with full concentration and devoid of diversions.

The institution completes 1st NAAC cycle in 2004 with 75 points, grade B and 2nd NAAC cycle in 2013 with 2.71 points, grade B. The institution has grown up to include several under graduate and non grant post graduate courses in Arts, Science and Commerce and has taken a leap into the future by offering research facilities as well. Strong emphasis is placed on students' participation in various co-curricular activities that helps students discover their talent. The institution introduced 100% grant aided Science faculty in 2010. The college was completed the criteria of 2 F and 12 B for

financial assistance from University Grant Commission, New Delhi.

The institution alumni and management council donate and deposit the amount and the interest of the amount which is used in annual prize distribution ceremony for the students who secured ranks 1st,2nd& 3rd from arts commerce and science faculty. Since 2017-18 Non grant MA Marathi and M.Com. courses where run with the permission of Government of Maharashta and KBCNMU Jalgaon.

In the institution, alumni association is present, through this association alumni workshop is conducted every year which helps to rebounds the relationship in between alumni and institution. This alumni association also gave optional donations to us.

We also have established Teacher guardian association in our institution for solving the student's economical, social and psychological problems. For women empowerment Yuvati-sabha and legal awareness project conducted, for enlightenment and training for the students.

In Science association we introduced well and reputed scientist to our students for human wellbeing.

In association with JalgaonJanataSahakari Bank and Bank of Maharashtra Jalgaon, college offers EklavyaVidyadhanYojana for UG and PG students in our college. In this scheme the institution provide 70% educational loan with 11% interest rate for higher education in form of educational loan.

The admitted students from SC/ST/NT/SBC/OBC category, students got scholarships from government of India in which 75% backward class students received ShahuMaharaj Scholarship. The students of minority also received the scholarships from government scheme.

In our college, funds have been extended to our students, through Rural Insurance scheme, Minority scholarship, PTF scholarship, physically handicap scholarships *etc*.

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to KavayatriBahinabaiChoudhari North Maharashtra University, Jalgaon, so we follow the curriculum planned by it. We undertook the following measures for efficient delivery of the university curriculum.

- There is a faculty wise timetable committee which prepares the time-table as per the workload for academic session.

- A comprehensive teaching plan is prepared by every department.

- The Head of the departments took review of syllabus completion and the issues regarding teaching facilities.

- Principal arranges periodical meetings with the head of the Departments to take review and the curriculum delivery.

- Intra-departmental meetings for the review of the teaching, planning of unit tests, etc. are also conducted.

- The Exam Co-ordinator and Examination Committee plans and conduct all theory and practical examinations according to guideline of University.

- Unit Tests are conducted periodically and its results are displayed and discussed with the students in the class room.

- Information and Communication Technology (ICT) is used for effective teaching by the teachers of various departments.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Academic Calendar took into account the dates of semester declared by the university, tentative schedule of university examinations, major events of the college and university. The academic calendar is prepared well in advance for next academic session. The academic calendar is displayed on notice board for reference of the students and staff. It carries approximate schedule regarding admission process, teaching-learning schedule, evaluation blueprint, curricular and co-curricular activities, and dates of holidays.**

**The following are the important aspects of the academic calendar.**

- **Planning of multiple activities of respective committees.**

- **Planning of extra-curricular activities of N.S.S., N.C.C.**

- **Planning of Examination Department of the college.**

- **Tentative schedule of University Examinations.**

- **University schedules of holidays and vacations, term end and term start dates.**

**The college follows its academic calendar for conducting internal examinations. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The college implements the examination and evaluation process as follows:**

- **Semester –Wise Two Unit Test. (Online MCQ)**

**The project work ismandatory for some of the courses which help the student to sharpen their understanding of the topic.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | [View File](#) |
| Link for Additional information | **Nil** |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**08**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | [View File](#) |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts, Commerce and Science stream. Curriculum is designed by Kavayatri Bahinabai Choudhari North Maharashtra University, Jalgaon, which included various topics/chapters covering cross cutting issues relevant to Gender sensitivity, Environment, Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues. Environmental Studies is a compulsory subject for all under graduate first year students, related to Environment and Sustainability. Similarly, Cross cutting issues like Gender, Human Values and Professional Ethics are covered under the prescribed syllabi of University through various subjects within its topics, chapters, poems and co-curricular activities.

The prose, poetry and other chapters in languages, addresses issues related to gender sensitivity and equity. As per the directives of Maharashtra State Commission for Women, Internal Grievance Cell has been constituted for Redressal of complaints about sexual harassment. The Internal Grievance Cell is involved in prevention, prohibition and redresses of the complaints regarding sexual harassment of women employee and students and conducts awareness campaigns.

Administrative Accountability, Leadership quality, Ethics, Social Responsibility of Administrative Skill and Planning are introduced in the curriculum to inculcate professional ethics in Commerce and Management courses.

NCC and NSS volunteers regularly arrange social and cultural activities.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**244**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **No File Uploaded** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Fiqac%2F16402341011.4.1%2520and%25201.4.2.pdf&clen=4433892&chunk=true |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

**893**

## 2.1.1.1 - Number of sanctioned seats during the year

**1700**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC,  ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year  (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

860

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**1. The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Initially, college used to distinguish slow and advanced learner on the basis of the marks scored by the student at his entry level examination. The students having more than 60 % marks are considered as fast learners and the students having less than 60% marks are considered as slow learners. However, in the post accreditation period college took innovative steps such as personal interaction with students about their area of interest, interviewing, question answer session, the quiz on general knowledge etc. But due to pandemic condition student's entry level marks are considered for distinguishing advance & slow learners.

Special care is taken of the academically weak students. The problem-solving sessions and additional tutorials are conducted online by using ZOOM/Google Meeting app for the different subjects like Mathematics, Physics, Chemistry, English, Accounting, Cost and Taxation. The students are also provided the extra online books in pdf format. To improve the confidence level of the students, online motivational lectures are organized. All the faculty members have guided the students personally. More attention is given towards slow learners for their academic

improvement. It has been successful outcome as the targeted group of slow learners showed improvement in their academic performance and university examinations. The major objective of this program is to make them competent and self-confident to face the exams and reduced the drop out ratio.

## Activities For slow learners: -

1] Providing additional online available video lecture

2] Providing online question banks

3] Poster presentation (online)

## For advanced learners

Advanced learners are provided several facilities to develop their knowledge and skills. These students are motivated to read advanced reference books by providing them additional online books. They are asked to solve the model question papers. Expertise guidance is given to them for better performance. They are encouraged and guided to participate in various

online competitions viz., quiz, elocution, and debate etc, in which they can prove their scientific and academic abilities. Many departments in the college conducted the events to promote

competitive spirit among them. The college also organized the guest lecturers of eminent subject experts, student's seminar, and research projects to motivate them.

## Advanced learners are advised to take advantages of the following programmes.

1. Online Quiz competition

2. Competitive examination guidance.

3. Projects based on field visits and survey.

4. Participation in various online activities of NSS/NCC/SDO

5. The competitions and exhibitions such as Rangoli, poster presentation, project exhibition are arranged.

**6] Most of the students have progressed from UG to PG during last academic year.**

## For both Advanced & Slow learners

**NCC &NSS activities**

| File Description | Documents |
|---|---|
| Link for additional Information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=44 |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 893 | 28 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **2.3.1 Student centric methods, such as experimental learning, participative learning and problem-solving methodologies are used for enhancing learning experiences**

**The College effectively integrates student centric methods such**

as experiential learning, participative learning and problem-solving methodologies. The institute is committed to ensure the holistic development of students through student-centric Teaching learning process and effective curriculum delivery.

| Title | Activities Organized b |
|---|---|
| Experimental Learning-: | A] The college has wel helps students to acqu |
| The teaching faculty promotes experimental learning. The main objective of this method is to learn by doing or to learn from experience. All the departments from science faculty, Geography, English and various courses from Commerce and economics use experimental teaching-learning method for the effective curriculum delivery. | Linguistic skills such reading and writing. B] Participation of st various events such as 1.Constitution Day 1. National Youth D 2. Birth anniversar Vachan PrernaDiv 3. Birth anniversar 4. Birth anniversar Phule 5. Yoga Day C] College encourages various competitions, 1. Essay Competition 2.Rangoli/ Poster pres Interactive and partic |
| Participative learning Interactive and participatory learning is encouraged through class seminars, group discussion, industrial visits, student's projects are practiced. Educational and subject related videos are shown to the students. Even the students are encouraged to | Encouraged by conducti 1.Participation in deb 2. Questioning method/ |

**participate in various academic**

**Conferences, workshops, seminars, competition etc.**
**Problem Solving Method**

1. **Problem solving methodologies are intended to make the students take problems, resolve conflicts and find alternatives. It promotes criti scientific temperament. Departments like, Physics, Chemistry, Mathem using this method successfully for enhancing the learning experience**

2. **As a part of curriculum projects are being assigned to the students course. Which incorporates problem solving methods. Students are pro selection of the problems, to plan hypothesis, monitoring of experim approach towards expected conclusion.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=44 |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The college issued separate PC to each department with the printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has computer lab and language lab with internal LAN. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily**

| Number of teachers on roll | Number of teachers using ICT *(LMS ,e-Resources)* | ICT tools and resources available | Number of ICT enabled classrooms | N... |
|---|---|---|---|---|
| | | 1]Desktop | | |

| | | | | |
|---|---|---|---|---|
| | | 2]OHP | | |
| 28 | 28 | 3]Projector,4] Internet | 03 | 0 |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://acscdharangaon.in/iqac_report.php?url=iqac&id=45 |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**28**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**28**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**18**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**28**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. ## 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and Heads of the department, examination committee plan and work out for reforms in evaluation system. The college adjust academic calendar by including internal assessment and

the university examination. The institutional internal evaluation system is decentralized in order to make it more transparent and objective.

Apart from university prescribed methods like assignments and tutorials, more relevant methods such as surprise test, multiple choice questions, etc. are experimented in the internal assessment. As per the academic calendar, tentative schedule is prepared and displayed on the notice board, and on what's App group of the classes. The college takes extra efforts for slow and advanced learners where they are assessed by different methods. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers with model answer to the examination committee.

Unit tests/ tutorials are conducted online mode by using Google Forms. Pre-semester

Examinations are arranged before university examinations. The assessment work is carried

out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students. Results are declared within a week from end of exam. Compiled marks are displayed and communicated to the students.

Ledger of evaluation is prepared and kept for the students to

**know their progress. To**

**encourage students in co-curricular activities ten extra marks are assigned who successfully complete the two years of NSS with camp, outstanding performance in cultural activities and Physical Examination conducted by the university**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=47 |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The students are the main stake holders in any institution imparting education, and naturally, it is the responsibility of the Institution to ensure transparency in all its activities. Grievances associated with the internal and external examination are taken up immediately and necessary amendments and redressal are made.**

## Internal Examination: -

**Teacher Level: - Students go to the faculty for minor grievances like totaling errors or allotting marks. The concerned faculty deals with the issue.**

**Department Level: - If the faculty member is unable to handle the situation, then the matter is carried on to the concerned HOD. The HOD tries to resolve the issue. If the matter is related to the syllabi or marks allotted, the HOD will examine it in a transparent and judicious manner.**

**College Level: - If the matter is serious and the grievance is against the Department, then the Examination Committee and the Grievance Redressal Cell of the college step to solve the problems. The Grievance Redressal Cell comprising the Principal, Vice Principal, and other senior faculty members of the college, will look in to the matter and settle the issue.**

# External Level:

University Level: -

If the grievance is related to the course syllabi or evaluation methods, then the matter is taken to the University. The matter is conveyed to the Board of Studies or Board of Examiners and the college ensures that the grievances of the students are dealt with. The common grievances brought to the notice of the committee are:

1] Change of Language opted by the student.

2] Change of name or Name misspelled.

3] Results held without giving any reason by the University.

4] Answer Scripts undervalued Questions are out of thesyllabus.

5] Retotaling, Revaluation, Challenge Evaluation of university examination

The Principal, who is also the Chief Superintendent of the Examinations, ensures that the information is conveyed to the concerned authority at the University and the grievance of

the student is addressed. The students are trained to enter the personal information properly on the cover page of the answer script and encode them accurately. The teachers are also instructed to ensure that the students enter the information correctly wherever necessary. Any matter reported at any level is recorded and necessary action is taken by the concerned person immediately.

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6.1. Teachers and students are aware of the stated Programme

and course outcomes of the Programmes offered by the institution.

The College offers Under Graduate as well as Post Graduate Program. Generally, the objectives as well as the importance of these Programs are communicated to the students in the formal way of discussions.

# The Program outcome of Bachelor Arts is as follows:

PO1: Community engagement and global understanding

PO2: Critical and creative thinking

PO3: Communication skills

PO4: Inculcation of ethical values

# The Program outcome of Bachelor Commerce is as follows:

PO1: Application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance

PO2: Understanding of national economic and business scenario

PO3: Contribution to the successful operation of a business

# The Program outcome of Bachelor of Science is as follows:

PO1: To introduce the fundamentals of science education

PO2: To enrich students' knowledge in all basic sciences

PO3: To develop interdisciplinary approach amongst students

PO4: To inculcate sense of scientific responsibilities, social and environment awareness

PO5: Help students' to build-up a progressive and successful career in academics and industry

**PO6: To motivate the students to contribute in the development of Nation**

**Subsequently, the College takes care of the attainment of above mentioned programs and follows methods of measuring attainments:-**

1. **Academic Calendar**

2. **Semester-Wise Reports**

3. **Result Analysis**

4. **Feedback from Stakeholders**

5. **Students' Progression to Higher Studies**

**The result analysis of last five years of above-mentioned programs shows that the strength of the students as well as passing percentage of the students is increasing progressively. Besides students' progression to the higher studies that is from Under**

**Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five**

**years. In a similar way, the ratio of students' placement is also increasing. Our college is very serious and takes utmost care of measuring the level of attainment of POs, PSOs and COs. We follow formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we take feedback from all the stakeholders in this respect and try to take necessary steps accordingly.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=46 |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CDC always emphasize on the output of student. It regularly directs to the IQAC to execute it properly. The mission statement of the college itself clearly states the approach of the college towards the holistic development of students.

There are three programmes in the college viz. Arts, Commerce & Science though these are traditional in nature but college has been continuously working on the attainments of these outcomes. Very systematically, from the first year of their college, the purpose of their academic journey is elaborated through principal address, induction programme, expert lectures and classroom interactions. In order to focus on the outcomes, they are categorized in the slow, average and advanced learner on the basis of their entry level marks. Online and on

Paper feedback of alumni student helps to evaluate whether students have properly perceived the content of the curriculum.

The COs, POs and PSOs are displayed in the college campus at various locations. Close awareness of cross-cutting issues, basic conceptual clarity, life-skills, practical exposure and

Their behavioral change are few of the parameters to recognize or evaluate the attainment of

their course outcomes. CIE, Google Classroom, PPT Bank, MCQs, Home Assignments, Unit Tests and university assessment are substantially helping to evaluate the learning outcomes.

The college provides subject related add on, value added and vocational education

courses to inculcate the actual outcomes at the end of the course and extend it through their life. Lectures on competitive examinations, career counseling and soft skills are playing crucial role in the overall development of the students. To evaluate the outcomes of the above programmes, each and every activity is pre-planned.

Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which

program specific out comes are

measured. Students are also encouraged to take part in competitions, seminars and

conferences, research competitions, etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels. Course out comes are measured through the performance of the students in the class, practical, internal

evaluations, and external evaluations. Students are measured continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions

asked by the teacher and the overall quality of their conduct. Their performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Thus, they are helped to improve their performance in the external examinations.

1. **Pass percentage of Students during the year**

   1. 1] Total number of final year students who passed the university examination during the year 2020-21

   2. 2] Total number of final year students who appeared for the university examination during the year2020-21

Previous completed academic year (UG)

Number of students appeared       254

Number of students passed        239

**Previous completed academic year (PG)**

**Number of students appeared        22**

**Number of students passed        22**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=40 |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**261**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Fiqac%2F16407557982.6.3%2520up.pdf&clen=29267433&chunk=true |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://acscdharangaon.in/iqac/16408480572.7.1%20SSS-%20result%20&%20%20analysis%20(1).pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | **No File Uploaded** |

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

**13**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

**8**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

*Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their*

*holistic development, and impact thereof during the year*

As for the betterment of student's cultural advancement our Extension activities arrange many programs throughout the year this provide value addition in the holistic development of student Personality Student also get benefited in solving social issues as a part of this Our NSS department has arranged international Yoga Day on 21-06-2020. In this our student teacher's and Non teaching staff have perform various asana's on ground in the direction of our Yoga trainer during 1-08-2020 to 15-08-2020 NSS department has carried out Swaccha Bharat Abhiyaan Pandharwada in nearby town Pashtane. Similarly with the help of student and our staff we carried out Tree Plantation, Vachan Prerana Divas, National Youth day, Savitribai Phule jayanti, Kranti Din like near about 20 Programs. In Vachan prerana divas held on 15-10-21 many students had taken part in reading of good books in our Sant Dnyaneshwar hall in front of other student and teaching staff. By this student's get great inspiration from these Books. At the time of tree plantation carried out by NCC unit of our college on 18-07-2020 our student tide Rakhi to last year planted trees. Similarly we have given the importance of Conservation of nature.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

## 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

203

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

11

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **No File Uploaded** |
| Details of linkages with institutions/industries for internship (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |

## 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

## 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

**Nil**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

*The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.*

*1)Our Institute has a huge area of 13 acres land fully protected by a strong stone compound wall. Our campus is clean and green campus having about 200 trees which are planted and developed systematically by our staff and student.*

*2)There are separate units of building for administration, classrooms for Arts, commerce, and Science classes, Laboratories, Sports, NCC, library.*

3)There are 13 classrooms and 2 seminar halls are equipped with LCD projectors. Also have 7 Laboratories viz. Computer lab, Commerce lab, Language lab, Physics, Chemistry, Botany and Zoology Labs are well equipped .Some of these are with ICT Facility and well maintained.

4) The central library are the main learning resources which are available for our students as well as ex-student who appear for their competitive exam. The central library is well equipped with IC equipment like computers, Xerox copier, internet and e-resources. The library subscribes to N-List (INFLIBNET) facility and Digital Library of India for e-resources.

5)The College has 62 computers which are use for educational use for student and faculty. The college has provided printer with scanning and Xerox facility to each department in order facilitates effective ICT enabled teaching learning process. All the departments and computer labs are connected more than 10 Mbps bandwidth and

Wi-Fi. Computer lab, Language lab, browsing center, various software and tools are available for facilitating the teaching and learning process.

5)We use our precious ground for various sports activities and we also make it available for the state level camps of NCC, NSS and scout guide.

6) The whole campus is kept safe with the eye of CCTV cameras. We provide a high speed Wi-Fi in our campus.

7)The pure RO drinking water is made available for all students.

8) A separate hostel building is ready for comfortable stay of hundred girl's students with the help of UGC fund.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | https://acscdharangaon.in/facilities.php?url=facilities&id=0 |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

*The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*

1). Sports facilities: 'Sport' is essential part of teaching learning process and students' life. The college provides almost all possible sport facilities. The College has its own playground and Gymkhana keeping in view the overall personality development of the students as the main objective, Previously we have arrange intercollegiate boxing tournament since from 2015-16 to 2018-19 and we have organized intercollegiate kabbadi in 2018-19. Due to corona pandemic we could not arrange any tournament in our college in this year i.e. 2020-21

2) We have purchased 12 kits of kabaddi, Athletic set, Boxing kit, Volley ball etc.sports material costing of Rs. 33,778/- in the year 2020-21.

3) For outdoor games there are facilities for Volleyball, Kabaddi, Kho-Kho, and Athletics for students, the college has equipment like Big Nets, Balls, Timers and Volley Ball Poles. For Kho-Kho practice there is ground, Kho-Kho pole, and measuring tape are availed to the students. Consumables like T-Shirts, Shoes, Stockings, Balls, Javelin, Shot-put, Discus throw are provided from college as per the requirements of players during the zonal, inter-zonal and intercollegiate sport tournaments and other sport activities. To motivate the players, incentive like T-shirts, shorts, T. A. and D. A. are provided accordingly.

4) The area comprises of 104 sq. meter Gym contains exercise machines such as 16 station gym, cycling, Weightlifting set, dumbbell, walker, massager etc. which are especially useful to maintain health of students. In Normal daily routing the gym is open to all students from 6 A.M. to 8 A.M. at morning & 6 P.M. to 8 P.M. at Evening.

5) In our college gymkhana there is outdoor game facility of badminton, ball badminton, volleyball, Boxing Ring & cricket pitch. Along with this we have spacious playground available with us among the 13 acre college campus, we draw various playground according to accepted court dimension. There are grounds for Kho-kho, Kabaddi, volleyball and Hand ball. Boys and girls can play separately. Sports unit has previous record of participation and winning matches at Zonal level, Inter zonal level, university and Inter university levels. Many of our students previously represented in the affiliating university teams at different

levels.

6) Saint Dnyaneshwar Multipurpose Hall ( User rate- 22 % per annum) used for Science exhibitions, Public Lectures of Eminent personalities, Fresher's Day, Rangoli and Mehendi competitions and other cultural programs.

7) We every year participate in university level Yuvarang mohotsav. Our cultural team perform there in year 2019-20 also they performed 'Gandhijinchi Vicahrdhara' a sailent drama at shahada College Yuvarang, but in year 2020-21 due to corona pandemic yuvarang has not been organized by our university.

8) we don't have separate yoga centre as such but on yoga day 21st june & frequently at the other times our yoga teacher Shri. Jitu Pardeshi arranged yoga activity session and we do Asana's we performed yoga activity on 21st june this year

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=32 |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=33 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**3.4**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library is automated using Integrated Library Management System (ILMS)**

**Data requirement for year: Upload a description of library with,**

- **Name of the ILMS software : LIB-MAN (Master Software, Nagpur)**

- **Nature of automation (fully or partially) : Partially**

- **Version : 11.0 (Latest version)**

- **Year of Automation : 2014**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://acscdharangaon.in/library.php?url=library |

| **4.2.2 - The institution has subscription for** | **A. Any 4 or more of the above** |
|---|---|

**the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**0.92**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**20**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

*Institution frequently updates its IT facilities including Wi-Fi*

- The Institution regularly updates its ICT resources.

- Computers with latest configurations and software are added regularly to ensure effective implementation of Teaching and Learning and for efficient Administrative work.

- There are 62 Computers spread throughout the Campus -in the Departmental laboratories, Office, staff room, Library, Networking and e-learning room, etc.

- Offices namely Principal, Vice-Principal, Administrative & Accounts office have laptops, computers & accessories.

- Wi-Fi connectivity is made available to the staff and students to access e- resources. The institution Access to e-books & e-journals is provided to the students and staff by the college library through membership to INFLIBNET – NLIST.

- The institution has one well equipped computer laboratories to effectively conduct the undergraduate computer programme. Language Laboratory has 21 computers with internet connection and licensed software of ETNL. The institution has developed Networking and E-Learning Centre which has ICT based teaching and learning tools.

- LCD projector is installed in the e-learning room for power point presentations. Students can watch MHRD, UGC, IGNOU, NPTEL and Guest lecturers of faculty

- One power generators of 50KVA are available on the campus and some of the laboratories have UPS backup facility.

- The campus of Institution is Wi-Fi enabled.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File] |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

**62**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Student – computer ratio | View File |

## 4.3.3 - Bandwidth of internet connection in the Institution

**C.10 - 30MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**5.15**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

*There are established systems and procedures for maintaining andutilizing physical, academic and support facilities - laboratory, library,sports complex, computers, classrooms etc.*

The College has a well-known system and procedure for maintaining different infrastructural facilities like Laboratory, Library, Classrooms etc. The College has administrative staff, Technical Support, and Nontechnical support staff which sees the overall maintenance and utilization of the infrastructural needs of the institution. The College has system for the overall up keep and maintenance of the campus. Repair and maintenance work is done in and around the Campus whenever the need arises. Head of the departments send the requirement to the principal and Principal forwards it to CDC , IQAC and management for its decision.

Whenever such matters arise they are attended by the Heads of the departments to assess the nature of work involved and required to be carried out. Matters related to such works are handled and take care of the matters Heads in consultation with the Principal. In case of minor repair work, the Heads of the department get the necessary work done. If the work is major or demands up gradation of the existing infrastructural facilities the matter goes to principal and management i.e. P. R. Society and through CDC and IQAC.

There are support staffs viz. Laboratory Assistants , Laboratory technician, electrician, Cleaning Staffs etc, who are responsible for the daily maintenance and upkeep of the campus infrastructures.

The duty of the cleaning staffs is to maintain cleanliness, beauty, and greenery of the campus. To ensure safety and security in the campus CCTV cameras are installed at strategic locations. The Head of the Departments and faculty of the Departments are responsible for attending the requirements of the Departments including laboratory. The Laboratory Assistants are entrusted with the duty of maintenance of the equipment. They are also trained to make small repairs whenever the need arises. In case of major repair work, the college calls the technical experts or sends the equipment to the authorized service centre. The college provides a good and functional Library which is managed by a Library Committee. The committee convenes meetings regularly to address to the needs of the library and the college. The college provides a suggestion cum complaint box in order to get the feedback of college students and staff. The computer system of the College is managed and maintained online by computer experts. The College provides diesel generator when power failure problem occurs. To ensure constant supply of water provision is made for the supply of clean and pure drinking water through R.O system.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | http://acscdharangaon.in/facilities.php?url=facilities&id=22 |

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**283**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students'**

**A. All of the above**

**grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | [View File](#) |
| Details of student grievances including sexual harassment and ragging cases | [View File](#) |

## 5.2 - Student Progression

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

**00**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | [View File](#) |
| Upload any additional information | **No File Uploaded** |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**40**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | [View File](#) |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | [View File](#) |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

*Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )*

Internal grievance redressal Committee

This is a statutory committee which looks after students grievances, one boy student and one girl student represent the students of the college in this committee.

Students representation in IQAC

One student representative has been nominated on IQAC. The student representative attends the regular meetings of IQAC and actively participates in deliberations specially related to students problem and welfare. The students representative can put forward issues of the students in IQAC representatives.

Annual Gathering Committee

Annual gathering committee is headed by one of the senior faculty member and this committee has representatives from each UG, PG class and one representative from NSS, NCC, sports, student welfare cells. These students take active participation in successful organization of annual cultural festival every year.

- The Students council often also helps for social cause and activities within and outside the college such as:

- Students Council made the determination to participate in newly launched SWATCHHA BHARAT ABHIYAN; Under this initiative student councils motivated the students of our college regarding the importance of cleanliness and conducted cleanliness drives at the various public places such as bus stand, public premises, college campus and in the vicinity.

- In an age of ecological crises our student council is fully

aware about the catastrophic consequences of the environmental issues. Hence student council had decided to conduct sapling plantation drive in order to make the campus green.

- Student council conducts the green campus, clean campus drive during every semester. Student council members has motivated student to avoid copy in the exam.

- Apart from above mentioned committees, participatory mechanism facilitates the student's representation in various academic and administrative committees, these include:

Anti-ragging Committee

Prevention of Sexual Harassment Committee

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

08

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

*There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*

The college has non registered Alumni Association. The students who have completed UG or PG or Ph.D. from the college are eligible to a member of the alumni association. Some of the activities and contributions of the Alumni Association are as follows:

To organize events such as alumni meet every academic year.

Alumni contributed through following initiatives Guest lectures by noted Alumni.

Participation of alumni in seminars/conferences/symposiums organized by the college.

Active participation /co-operation of Alumni for campus placement.

The members of the Alumni Association have regular interaction with the Principal, the management, and the staff members regarding the overall development of the college.

Some of the members who are in CDC and IQAC as Alumni representative, have provided valuable inputs during the meetings.

**The college organizes online lectures of the experts in various fields through Skype, number of our Alumni have delivered a special lectures on varied subjects.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

*The governance of the institution is reflective of and in tune with the vision and mission of the institution*

**Motto: Nothing is more sacred than the education (Knowledge)**

**Vision: Our institution will provide education that encourages communication, Collaboration, Critical thinking and creativity. Students of our college will contribute to countries development and in the global community too.**

**Mission: Shaping versatile personality with social and moral awareness through qualitative education.**

**Goals and Objectives:**

- **To impart qualitative education to the rural masses living in and around Dharangaon tehsil.**

- **To concentrate on the education for rural students.**

- **To develop qualities of leadership among our students.**

- **To shape and enrich the moral character of our students.**

The mission of the institute statement defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students and the institute's value orientation, and vision for the future. The Vision and Mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to coordinate the academic and administrative planning reflect the institution's efforts in achieving its vision.

1. The policy statements and action plans: The management and Principal actively participate in GB and LMC/CDC for ensuring that the policy statements and action plans are aligned for attaining the mission of the institute, disseminates the vision and mission to all stakeholders and involve them informing the policy statements. The Principal makes action plans in consultation with faculty members to review outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required. The management takes a review of quality policies and makes amendments in quality policies if required.

2. Formulation of action plans: The action plans are formulated in line with the quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensures that all stakeholders are involved in different activities.

4. Proper support for policy and planning: The requirements of the society for policymaking and planning are collected by the Principal through interaction with various stakeholders.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

*The effective leadership is visible in various institutional practices such as decentralization and participative management.*

The Institutions follows the Professional Management approach in managing Institutions. Professional Management aims at implementing the concept of innovativeness in managing academic and administrative matters. The Institutions always believe in the practices of decentralization and participative management. The practice of decentralization is having own significance in management. It reflects policy decision-making, planning and administration, and office management. Management and Administration are responsible for quality initiatives to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-teaching Staff, NCC, NSS and all the stakeholders involve in the decentralization and participative management. These committees and said staff are working together for the efficient functioning of the Institutions. Management: The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management is always believed in decentralization and participative management. The management endeavors best substantial independence to the Institutions in all area of decision making process.

1. Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. The administration ensures smooth functioning in all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

2. Faculty Members: Faculties maintain a healthy relationship with students, faculty, and the community. The faculties have executed the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education.

3. **Departments:** The primary role of the department is to provide academic excellence. The Departments and Head of the Department perform their role and responsibilities initiated with the vision and mission of the college.

4. **Non Teaching Staff:** In the administration, non-teaching staff plays a crucial role in managing the day-to-day work. The assigning non-teaching staff is to meet and accomplish operational and strategic objectives.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in/management.php?url=aboutus |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

*The institutional Strategic/ perspective plan is effectively deployed*

**Infrastructure:** Apart from the routine upkeep and maintenance of the exist aims to create more upgraded and modern infrastructure.

**Faculty development and Research programmes:** The college has always encour up professional growth and provides opportunities for them to attend semin papers and publications.

**Student development and curricular growth:** The College plans to increase introduce short term courses for students, which shall supplement their gr employment ready. Language and communication skills and soft skills develo soon. College plans to increase networking and develop industry interface

**Strategic Planning:**

- Use of more practical methods of teaching.

- Use of e- learning resources.

- Promote research culture & facilities Provide mentoring and individu

- **Follow a transparent feedback system.**

- **Implementation of best practices for students.**

**Deployment The plans articulated by the management and principal are commu...
groups like faculty, students, staff and other stakeholders through meetin...
of communication.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | <u>chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/viewer.html?pdfurl=https%3A%2F%2 Facscdharangaon.in%2Fiqac%2F16407757256.2. 1.pdf&clen=450775&chunk=true</u> |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

*The functioning of the institutional bodies is effective and efficient as
administrative setup, appointment and service rules, procedures, etc.*

**The Organizational Structure:-**

**The college is permanently affiliated to KBC North Maharashtra University,
by P.R. High school societies. The institutional management mechanism incl...
secretary, local managing committee, college development committee, princi...
assurance cell, office superintendent, coordinators, head of the departmen...**

**College Development Committee:-According to the Maharashtra Public Univers...
Managing Committee has been replaced by College Development Committee (CDC...
Executive Committee, experts from the field of education, research, societ...
non-teaching staff and students are the representative of this Committee...
comprehensive development plan of the college regarding academic, administ...
growth. It takes efforts to foster excellence in curricular, co-curricular...
activities, the annual financial estimates (budget), financial statements...
annual calendar. It takes a decision regarding introducing new academic co...
additional teaching and administrative posts, policy to encourage and stre...
consultancy, collaboration and extension activities in the college, the us...**

communication technology in the teaching and learning process. The reports
Assurance Committee are discussed and appropriate suggestions are communic
authority.

Administrative Set-up:-The Principal is the executive head of the institut
make decisions regarding academic, administrative and financial matters in
policy matters as per the rule and regulations of the State Government and
Commission. The Office Superintendent is the head and custodian of the col
three sections- Establishment, Accounts and UGC. Head clerk, senior clerks
assistants and peons assist him. Works like admissions, fee collection, sc
various certificates, maintaining service records of the employees, keepin
with UGC schemes are maintained by the college office.

The Internal Quality Assurance Cell: IQAC plans for the development and ap
parameters for the various academic and administrative activities. It moni
evaluation processes. It also works for research promotion and better stud
coordinates between the management, the principal, the staff and the stude

The Librarian: The Librarian is the head of the Library and Information Ce
Library Clerks and Library Attendants. The Library Advisory Committee disc
the function of the library.

Service and Promotion rules:-The service rules decided by the UGC and the
appointments and Promotions of the Teachers, Director of Physical Educatio
followed. For the non-teaching staff, the rules of the state government ar
Public Universities Act 2016 is also followed carefully.

Procedure for recruitment: The college makes recruitment of teachers on tw
appointment of permanent teachers the rules and regulations finalized by U
Maharashtra University, Jalgaon are taken into account. For the temporary
conducts guidelines similar to aforesaid recruitment. Afterward, the propo
candidates is sent to the university and joint directors' office for furth

Promotions: The promotions of teaching staff are made according to the rul
university through CAS and are recommended by the IQAC of the college. The
promoted according to the seniority roster abiding by the rules and regula
Director, Jalgaon.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the Institution webpage | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Figac%2F16407762396.2.2-converted.pdf&clen=56312&chunk=true |
| Upload any additional information | **No File Uploaded** |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

*The institution has effective welfare measures for teaching and non- teaching staff*

**The institution has effective welfare measures for teaching and non-teaching staff DEI has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:**

**1. Co-Operative Society**

**2. Maternity and Paternity benefits as per norms.**

**3. Medical fund.**

**4. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.**

**5. Opportunities for international exposure, as per norms**

**The following facilities are also provided to employees for efficient functioning:**

**1. Medical leave**

**2. Workspace**

**3. Identity cards**

**4. Sports facilities**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**00**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | **No File Uploaded** |

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

**00**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | **No File Uploaded** |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**14**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Institutions Performance Appraisal System for teaching and non-teaching staff**
**A performance appraisal system for teaching and non-teaching staff a good performance management system works towards the**

improvement of the overall organizational performance of teams and individuals for ensuring the achievements of the overall organizational mission and vision. An effective performance management system plays a crucial role in managing the organization in an efficient manner. In this scheme, the performance s are classified into three categories (i) Teaching, Learning and Evaluation related activities (ii) Co-Curricular, Extension and Professional Development related activities (iii) Research Publications and Academic Contributions. These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma suggested by KBC NM University. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with senior Professors fixes certain minimum API scores to be achieved by the faculty members in the three categories. These scores are used for the award of career advancements to faculty members and for promotion to the next higher position. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the Head of the Department and Senior Professor in the Department goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process. As such, there is no performance appraisal system followed for nonteaching staff in the institute.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly
The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted

half-yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of the internal audit is submitted to the management of the institution through the principal. An external audit is conducted once every year by an external agency. The mechanisms used to monitor the effective and efficient use of financial resources are as below:  Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.  The college budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges, etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.  The expenses will be monitored by the accounts department as per the budget allocated by the management.  The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: All vouchers are audited by an internal financial committee on half-yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=https%3A%2F%2Facscdharangaon.in%2Fiqac%2F1640838864Audit%2520Report%2520_compressed%2520(1).pdf&clen=6157321&chunk=true |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

*Institutional strategies for mobilization of funds and the optimal utilization of resources*

**Our college conducts internal and external financial audits regularly. In our college day to day financial transactions are recorded in tally software. Before recording transactions for required material stationary and other items requirements produced to grant permission of our principal. After permission is granted order is given to suppliers. If the amount of purchase is above Rs 5000, then the three best quotations selected from different quoted suppliers. Based on material quality and reliability, and reasonable price, the supplier selected for purchase. After receiving the material, the material is checked by the relative department and the bill is given to the supplier. Other routine bills were passed by the principal and bills were paid. Internally three months A/c statements are produced to management meetings for granted expenses. Bank statements are reconciled every month. An external auditor is appointed by management for an annual audit conducted every year in June month. After completion, external audit audited statements were submitted to the Maharashtra government director's office.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

*Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*

The Institute has developed several quality assurance mechanisms under Academic Monitoring Committee as under:-

• Feedback analysis received from Students.

• Coordinates with all stakeholders for their opinions and advice for quality improvement. • Getting updated on the latest information on various quality parameters of higher education through various articles & institutes visits.

• Analysis of the feedback received from all stakeholders and informs the concerned about its outcome for correction.

• Institute appreciates, encourages and provides support for quality improvement in teaching, research & administration.

• Documentation of the various programs /activities leading to quality improvement.

• Collection, maintenance and analyzed documents are prepared and maintained.

• Planning and Supporting effective implementation for Total Quality Management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.

• Preparation of Academic Audit as per the guidelines.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

*The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities*

1) Students feedback: The student feedback is taken for each faculty member at the beginning of the semester to improve the teaching and professional development of the faculty. Teaching and learning initiative offered by the AMC/IQAC typically causes professional development services for faculty, particularly to help them improve their teaching and professional careers and reviewed by AMC /IQAC to find out the areas of improvements in teaching-learning progress and the same will be communicated to faculty members.

2) Use and enrichment of ICT infrastructure

Use and enrichment of ICT infrastructure the use of ICT tools have become an integral part of the teaching-learning process. IQAC always encouraged teachers to utilize these tools in academics and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expected from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facilities. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshops i.e. Google Apps, Video conferences, use of e-mail, handling ICT instruments etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://acscdharangaon.in/iqac_report.php?url=iqac&id=45 |
| Upload any additional information | No File Uploaded |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality** | C. Any 2 of the above |
|---|---|

**initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description | Documents |
| --- | --- |
| Paste web link of Annual reports of Institution | https://acscdharangaon.in/iqac/16408370906.5.3%20quality%20annual%20report.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college is always committed to establishing gender equality in the society. In this regard, the safety and convenience of women in the college has always been discussed. In terms of security in the college, the entire campus has been secured under CCTV surveillance so that the entire campus is monitored. Adolescents, especially girls, have a lot of problems that they can't talk about properly, which creates a kind of inferiority complex in them is done.**

**In terms of women's hygiene in public places, especially in the college premises, the college has a common house and sanitation house with daily disinfection.**

**Gender sensitization through academic and extracurricular programmes**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/viewer.html?pdfurl=http%3A%2F%2Facscdharangaon.in%2Fiqac%2F16297076737.1.1.pdf&clen=1312217&chunk=true |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management**

**The College is committed to natural resource resources and their proper use. Trees are cultivated on 60% of the land of the college, so that clean air and healthy environment can be experienced in the college campus. The entire campus is reserved as plastic free.**

**The use of plastic is banned in the area. At the same time, in order to preserve the environment, automatic vehicle inheritance is prohibited in the college premises.**

**The college has a special system for solid waste management. Through which solid waste is converted into useful fertilizer which is then used for newly planted fruit trees in the area. As 60% of the area is under tree planting, the amount of bio-waste is high which makes the process of waste decomposition naturally fast and waste can be managed.**

**Dustbins are placed in the premises.**

**E-waste management**

**E-waste is generated in minimal amount in the college and the same is given**

**to registered vendors, with an undertaking that the same will be processed or**

**recycled in an environmentally sound manner as per the Government of**

**India guidelines.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | **Nil** |
| Any other relevant information | **No File Uploaded** |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** | **A. Any 4 or All of the above**

> 1. **Restricted entry of automobiles**

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Priority activities are implemented to provide a comprehensive environment in the college. Since the college is located in a rural area, the students are mainly from rural areas. It is important to survive in a competitive environment when these students are coming into the mainstream. At such times it is very important to build their confidence. So that they can compete with urban students.

The role of the college is important in all these processes. Different committees are functioning in the college for the overall development of the students. Various elements like Arts Board, Science Board, Gymkhana Committee, General Knowledge Committee, Student Development Department, N S S Department play an important role in all these processes.

While college students are showcasing their talents in a cultural competition like Yuvaranga, at the same time some students are inventing their research in a research competition like Avishkar, while some students are busy playing in the playground. While climbing all these peaks, students from all economic and social strata of the society are walking shoulder to shoulder. This promotes interaction between each student and teacher and helps to create a complementary environment between students and teachers.

Throughout the process, each student is a college student before personal identification.

Unfortunately, due to the outbreak of the corona virus this year,

the college was

declared closed down across Maharashtra, forcing students to miss out on

opportunities in arts, sports, culture and research.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

ACS College organizes activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

- The year 2020 brought with it an epidemic. This year underlined the limits of human capabilities, making 2020-21 the most conflicting year in human history. At a time when relatives and neighbors did not even know each other, our students were providing rations to the needy.

- Our college students, fulfilling their responsibility towards the nation by providing daily rations to the needy and helping to light a fire in the house of the poor, following all the rules of Covid, during this time of struggle.

- Masks were very important in protecting oneself from infection during the Corona period, but the scarcity of supplies and high cost of masks made it difficult for the poor to get masks.

- **Even though the college was closed during the Covid period, students and teachers celebrated Tree Planting Week from 01 to 08 July 2020 in a virtual manner.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | **No File Uploaded** |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff     4. Annual awareness programmes on Code of Conduct are organized** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**In the great history of our country, the work of many Mahatmas, warriors and social reformers is very great. At the same time, many days have been recorded in our history which testifies to some special and golden events. These days are celebrated every**

year in the college as a remembrance of all these elements. This year also Constitution Day, Dr. Ambedkar Memorial Day, Gandhi Jayanti, Republic Day, NSS Foundation Day, Revolution Day were celebrated in the college. Various speakers have provided guidance on this occasion. In order to celebrate all these Memorial Days, departments like Jayanti Utsav Samiti, Student Development Department, NSS are constantly working in the college. Due to the outbreak of Kovid 19, most of the programs were held in virtual form in the year 2020-21 due to the closure of colleges for a long time. The event was organized by ZOOM, Google meet and other virtual forms.

| File Description | Documents |
| --- | --- |
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

BEST PRACTICE: 1

1: Title of the Practice: Mask Making.

2: Objectives:

- To provide the scientific protection without any cost to the needy of the society against the covid 19 virus.

- To fulfill demand of the mask in rural area.

- Try to put initiatives to overcome from pandemic.

3 .The context:

The year 2020 proves human limitations showing year. In the beginning of the year 2020 covid 19 virus is found in some part of the world and rapidly this virus covers the whole world. Not any kind of treatment or medicine is available against this corona virus. Only prevention proves the relief factor in this pandemic situation. The prevention includes sanitization, self-distance and wearing of face mask.

Mask prevents from the entry of the virus from mouth and nose which is the important and sensitive area of infection. In the beginning phase of the pandemic the supply of mask is weaker in rural areas, and the available mask is costly for the rural population.

4. The Practice:

First of all we selected the students who are coming up with good sewing for this activity. Then we bring cloths for the mask at our own cost and make it available for students to sew the mask. In this way we sewed six hundred masks. And these sewn 600 masks we felt were free to the needy people in and around Dharangaon city. And in this way we tried to save some people from the corona virus to some extent.

5. Evidence of Success: All the photographs taken during this practice are provided as evidence.

6. Problem Encountered: Nil

Link:http://acscdharangaon.in/iqac/1628327290Best%20Pract%20I.pdf

BEST PRACTICE: 2

1: Title of the Practice: Fight against epidemic.

2: Objectives:

- To provide ration to the needy families.

- To sanitize the infected areas.

- Play the significant role in the war against pandemic.

## 3 .The context:

To prevent the spread of covid 19 virus government announced the lockdown in India. Due to this the whole country is stopped. Meanwhile all the government, semi-government, private businesses and activities were shut down. As the whole country suddenly stopped, it had a direct effect on employment. Many people became unemployed and their livelihood was in jeopardy. And to some extend we tried to solve this problem through this initiative.

## 4. The Practice:

During this period, the question of daily bread and ration is very much. To solve this problem, we got ration from local people's representative and philanthropist. The ration received was packed in 100 packets. We select nearby villages and identified the needy families and circulate these packets to them with the help of our students.

In those days the sanitization is again big task. Because of minimal man power the local municipal corporation is unable to sanitize within a period of infected areas. With our direction students are help to them in sanitization work. Also some of students perform a duty in covid centres and some of them also drive the ambulance also.

## 5. Evidence of Success:

All the photographs taken during this practice are provided as evidence.

**6. Problem Encountered: Nil**

**Link:http://acscdharangaon.in/iqac/1628327365Best%20Prac%20II.pdf**

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | [View File](#) |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Vision**

**Our institute is the hub to provide ample opportunities to rural students with the aim of facing the challenges of the changing world, new educational concept and making all the stakeholders competent to live with peace and harmony in the globalized village.**

**Mission**

**Shaping versatile personality with social and moral awareness through qualitative education.**

**Goals & Objectives**

- **To impart qualitative education to the rural masses living in and around Dharangaon.**

- **To concentrate on the education for girls.**

- **To develop qualities of leadership among our students.**

- **To shape and enrich the moral character of our students.**

**The great social thinker and a generous merchant Shri. ParshuramRayachand and like minded people established the educational institution in February 1914 to meet the needs of higher education of the poor boys and girls living in Dharangaontehasil. The Society was named as P.R. Highschool Society and educational branches and activities flowered with the help of collection of donations and the efforts of selfless**

people. Initially, the society ran one pr-primary, primary and secondary schools and decided to run a college to cater the needs of poor village and town dwellers residing in Dharangaon and the surrounding area. As the result of the efforts of the honourable members of P.R. High School Society, the College came into existence in the year 1971 and started its holy function of teaching and shaping the all round development of students. The college began its educational progress with a small number of 74 students and the strength of the college has been continuously increasing since then college offers education in all faculties like Arts, Commerce and Science. The college was affiliated formerly to Pune University (1971 to 1990) and then after the establishment of KavayitriBahinabaiChaudhariNorth Maharashtra University it got affiliated to it from 1990 onward.

It is located in 13 acres of absolutely serene and sprawling campus that automatically turns a student to learning with full concentration and devoid of diversions.

The institution completes 1st NAAC cycle in 2004 with 75 points, grade B and 2nd NAAC cycle in 2013 with 2.71 points, grade B. The institution has grown up to include several under graduate and non grant post graduate courses in Arts, Science and Commerce and has taken a leap into the future by offering research facilities as well. Strong emphasis is placed on students' participation in various co-curricular activities that helps students discover their talent. The institution introduced 100% grant aided Science faculty in 2010. The college was completed the criteria of 2 F and 12 B for financial assistance from University Grant Commission, New Delhi.

The institution alumni and management council donate and deposit the amount and the interest of the amount which is used in annual prize distribution ceremony for the students who secured ranks 1st,2nd& 3rd from arts commerce and science faculty. Since 2017-18 Non grant MA Marathi and M.Com. courses where run with the permission of Government of Maharashta and KBCNMU Jalgaon.

In the institution, alumni association is present, through this association alumni workshop is conducted every year which helps to rebounds the relationship in between alumni and institution. This alumni association also gave optional donations to us.

We also have established Teacher guardian association in our institution for solving the student's economical, social and psychological problems. For women empowerment Yuvati-sabha and

legal awareness project conducted, for enlightenment and training for the students.

In Science association we introduced well and reputed scientist to our students for human wellbeing.

In association with JalgaonJanataSahakari Bank and Bank of Maharashtra Jalgaon, college offers EklavyaVidyadhanYojana for UG and PG students in our college. In this scheme the institution provide 70% educational loan with 11% interest rate for higher education in form of educational loan.

The admitted students from SC/ST/NT/SBC/OBC category, students got scholarships from government of India in which 75% backward class students received ShahuMaharaj Scholarship. The students of minority also received the scholarships from government scheme.

In our college, funds have been extended to our students, through Rural Insurance scheme, Minority scholarship, PTF scholarship, physically handicap scholarships *etc*.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year (200 words)

Future plans of action for next academic year

Following are the future plans of the Institute.

1. The PG department of commerce and arts faculty to channelize into grant aided courses.

1. To establish music department.

2. To introduced certificate, diploma and advanced diploma of skill oriented courses.

3.  To introduced Botany, Zoology, Physics and Mathematics undergraduate courses for students.

4.  To introduced Chemistry postgraduate course for students.

5.  To organize national, international seminars, conferences and workshops.

To developed e-library to the college students and research